**Community Grants Case Study Consent Form**

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| **Why we are collecting your information and how we would like to use your story -** We would like to use your story to support promotion of the Community Grants programme. Each time we use your story, we would like to use your first name with it.  **How your information will be stored -** We will store your personal information securely in accordance with data protection legislation until the end of our contract period at which point it will be securely removed.  **Who we may share your personal information with -** In order to publicise the Community Grants programme, we may send your story to journalists so they can publish it.  We may also use it on the CXK website or in promotional material for the Community Grants programme. This material may be issued by us or by other organisations on our behalf  We will share your story with the Education & Skills Funding Agency who may use it on their website, send it to journalists so they can publish it or use it in promotional material for the Community Grants programme.  **Your Individual Rights -** You have the right to ask that your case study is removed at any time, you can do this by sending an email to ESFcommunitygrants@cxk.org explaining you have provided a case study and wish to have it removed. We may need to ask for some more details to help us locate it. This will include telling any organisations that we may have shared your story with that they can no longer use it.  **Your Agreement - I** agree to the use of my information for the purposes listed above, including the sharing of my information.  € Yes  € No, I do not agree. I understand that any information I have provided so far will be removed  Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
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| First name | Surname |
| Town of residence | |
| Age | |
| Contact details (phone and email) | |